The North Carolina Blueberry Festival

Saturday June 21, 2014 ♦ Historic Downtown Burgaw

ARTS & CRAFTS VENDOR INFORMATION

Dear Crafter,

It's that time of year again! The 11th Annual North Carolina Blueberry Festival is just around the corner and we are gearing up for another fun-filled day! The association has begun meeting and the Arts & Crafts committee has started making their plans for the 2014 festival. We try to keep it new and exciting, as well as keeping that small town atmosphere that everyone loves. Unfortunately, we cannot accept every applicant because we have a limited amount of space in our charming historic downtown. Please find your enclosed Arts/Crafts Application for the 2014 North Carolina Blueberry Festival. A few changes have been made, so please review the application and information letter carefully. We have tried to cover the information you will need, so please keep this letter for future reference. For any questions, please email the Arts/Crafts Chair at info@ncblueberryfestival.com.

DATE & TIME: Saturday, June 21, 2014 from 9:00 AM until 6:00 PM.

Booths must be ready for business by 9:00 AM on Saturday, June 21st. Acceptance is a commitment to show during these hours. There will be no early closing of booths. You may unload/load on Wright Street prior to 8:30 AM and after 6:00 PM. NO vehicles will be allowed in the show area after 8:30 AM Saturday morning. **ALL VEHICLES MUST BE MOVED OFF OF THE STREETS SURROUNDING THE COURTHOUSE SQUARE BY 8:30 AM.**

PLACE: The North Carolina Blueberry Festival will be held on the Historic Courthouse Square in downtown Burgaw, North Carolina.

APPLICATION INFORMATION: Fee is $75.00 per booth. Booth space is 10 x 10 ft.

Electric Fee: $25.00 additional fee per hook up. Electrical hook-ups are limited in the number of available and the location. The fee is to be added to and included with your booth fee. You must bring your own extension cords to the festival. *Please note that some booth locations are several yards/feet away from electrical hook-up. Make sure you bring enough extension cord.*
*****NO GENERATORS OF ANY KIND WILL BE ALLOWED!!*****

Each application must be accompanied by a check or money order in the appropriate amount and made payable to: **The North Carolina Blueberry Festival and forwarded to PO Box 1554, Burgaw, NC 28425.**

ELIGIBILITY OF WORK:

1. **ITEMS MUST BE HANDMADE BY ARTIST SHOWING SAME.**
2. To be considered, a clear photo representing each category you are entering must be forwarded with your application and money, even if you have exhibited before. They will be used in selecting artists and eliminating ineligible applicants. Be sure to include **GOOD PHOTOS, THEY DETERMINE YOUR ACCEPTANCE. Photos will not be returned!**
3. No manufactured, plastic items, balloons, comic books, combustible materials or items that have not been handmade.
4. Exhibitors may be asked to and should be prepared to demonstrate assembly of any item if there is a question as to whether the item is handmade.
5. The NC Blueberry Festival Association has sole discretion on acceptability of work and reserves the right to remove any items from exhibitor's booths.

CANCELLATION POLICY: NO REFUNDS WILL BE MADE FOR CANCELLATIONS AFTER ACCEPTANCE!

BOOTH SET-UP REGULATIONS:

- MOVE-IN HOURS: Friday, June 20th, between the hours of 6:00 pm – 9:00 pm (No early set up will be allowed) and Saturday, June 21st, between the hours of 6:30 am – 8:00 am.
- MOVE-OUT HOURS: Saturday, June, 20th, between the hours of 6:00 pm – midnight. All products and exhibit materials must be removed on June 21st.
- NO DISMANTLING IS PERMITTED BEFORE 6:00 PM – NO EXCEPTIONS! Wright Street will open at that time for vehicles to load up exhibit materials.
- **NO GENERATORS OF ANY KIND WILL BE ALLOWED!**

USE OF EXHIBIT SPACE: Each exhibitor will be assigned a specific space. Exhibit area must be staffed throughout the day by you. All crafters are required to cover their space with a tent. Exhibitors are expected to keep their spaces in good order during the show hours. Displays must stay within the perimeters of assigned space. All boxes must be stored out of sight.

TAXES: You are responsible for collection of North Carolina Sales Tax.

PARKING: Accepted exhibitors will receive information on locations to park vehicles and trailers after unloading. Please move vehicles and trailers as soon as you unload. **DO NOT SET-UP FIRST. REMEMBER, ALL VEHICLES MUST BE REMOVED FROM THE COURTHOUSE AND SURROUNDING STREETS BY 8:30 AM.** *Please understand these rules are in place for everyone's safety!*

SECURITY: Management is **NOT** responsible for any losses or damages.

INSURANCE: The management has general liability insurance. Insurance does not cover booth contents, visitors within confines of exhibitors leased space, or exhibitors personnel.

PETS & CHILDREN: NO PETS ARE ALLOWED ON THE FESTIVAL GROUNDS AT ANYTIME. CHILDREN OF EXHIBITIORS MUST BE ATTENDED TO BY EXHIBITORS AT ALL TIMES. DO NOT ALLOW YOUR CHILDREN TO RUN AROUND WITHOUT SUPERVISION.

DAMAGE TO GROUNDS: Exhibitors will be charged for any grounds damage or for clean-up necessitated by painting, oil, grease, for excessive debris left in the exhibitor's space.

USE OF IMAGES: Management reserves the right to use photographs and video taken of exhibitor, exhibitor's booth and personnel. These images may be used to promote the festival.

SELECTION COMMITTEE CONSIDERATIONS:
The Selection Committee considers the freshness of the product to the area and times, the quality of the work as well as the creativity and originality of the work when reviewing the applicants. ***The applications must be received by March 29, 2014 to be juried by the committee.*** *The NC Blueberry Festival is eager to introduce new crafters with unique, quality work. It is the Selection Committee's right to deny any participates, even if they have participated in past years.*

Your signature on the application confirms that you will show and sell only items handcrafted by you, that you will not show or sell kit-made items, manufactured items, items made by others, items bought or consigned for resale or "flea market items". If items of this type are offered for sale, the NC Blueberry Festival Selection Committee reserves the right to ask you to remove them. Failure to do so could result in dismissal from the show.

If there is question about your work meeting these standards or any other questions that have not been covered in this letter, please contact Arts & Crafts Chair by email at info@ncblueberryfestival.com

We look forward to seeing you at the 2014 North Carolina Blueberry Festival!

Visit our website
www.ncblueberryfestival.com